



Administration Department

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**HISTORIC PRESERVATION COMMISSION
SPECIAL MEETING MINUTES
Wednesday, June 1, 2016**

The meeting was called to order by Chairman Tom Stelling at 7:30 am. Alderman Tom Preusker; Commissioner Darrel Eisenhardt; Commissioner Kevin O'Brien; Commissioner Joel Weis; and Commissioner Maria Veronico were present. Commissioner Jeff Erickson was excused.

CITIZEN COMMENTS

None

NEW BUSINESS

A. A Certificate of Appropriateness application from Kevin O'Brien for property located at 516 N. Pine Street (Burlington Formal Wear) to install a sign to be attached to the existing hanging sign.

- Chairman Stelling introduced and opened this item for discussion. Commissioner O'Brien recused himself from this item.
- Commissioner Veronico moved, and Alderman Preusker seconded to move this item off the table for discussion.
- Commissioner O'Brien, owner, explained that a small extension will hang from the existing sign. The sign will not hang low since the existing sign is so high from the sidewalk. Commissioner O'Brien stated the sign is made of white plastic with black lettering.
- There were no further comments.
- Commissioner Weis moved, and Alderman Preusker seconded to approve the installation of a sign to be attached to the existing hanging sign, subject to Mark Roffers' May 18, 2016 memorandum.
- All were in favor and the motion carried. (Commissioner O'Brien did not vote.)

B. A Sign Permit application from Kevin O'Brien for property at 516 N. Pine Street (Burlington Formal Wear) to install a sign to be attached to the existing hanging sign.

- Chairman Stelling introduced and opened this item for discussion. Commissioner O'Brien recused himself from this item.

- There were no comments.
- Commissioner Eisenhardt moved, and Commissioner Veronico seconded to approve the installation of a sign to be attached to the existing hanging sign, subject to Mark Roffers' May, 18, 2016 memorandum.
- All were in favor and the motion carried. (Commissioner O'Brien did not vote.)

ADJOURNMENT

Alderman Preusker moved, and Commissioner Veronico seconded to adjourn the meeting at 7:35 a.m. *All were in favor and the motion carried.*

Recording Secretary,

Kristine Anderson
Administrative Assistant